

# AWANA Information & Registration Packet

Please read this packet and it's forms CAREFULLY!!!

## All Clubs: Cubbies thru Journey meet on Wednesdays beginning September 11th! ...

**Cubbies, Sparks and T&T** (pre-school thru 5<sup>th</sup> grades) **club is from 6:20 til 8:00 pm.**

**TREK and JOURNEY** (6<sup>th</sup> thru 12<sup>th</sup> grades) **club is from 6:00 until 7:00 pm.**

Youth Group from 7:00-8:30 pm for 6<sup>th</sup> thru 8<sup>th</sup>, & 7:00-9:00 pm for 9<sup>th</sup> thru 12<sup>th</sup>.

AWANA students not participating in Youth Group must be picked up at 7:00 pm.

### IMPORTANT!

**Anyone experiencing any illness should be symptom free for a minimum of 24 hours prior to attending club.**

#### **REGISTRATION FORM & FEE FORM:**

ALL are available ON-LINE for your convenience at [firste.org](http://firste.org) or in the info boxes in the church lobby.

Completed forms can be turned in to the AWANA Charter Secretary in one of the following ways:

- Mail to the church (4120 St. John's Blvd, Vancouver WA 98661). If you wish to include your child's fees, make check payable to "FEC-AWANA".
- Drop off at church office between 9am and 12pm, Tuesday-Friday. (You may include fee payment.)
- E-mail to the AWANA Charter Secretary at [betsylong.feca@gmail.com](mailto:betsylong.feca@gmail.com)

**It is IMPERATIVE for the safety and well being of your child that we have your current contact information (email & phone number) at ALL times during the club year.**

Please contact the AWANA Charter Secretary at 360-936-8753, as soon as possible, if anything changes.

#### **FACEBOOK:**

In addition to our Ministry Director's weekly email, another way for you to stay up-to-date is to regularly check our FaceBook page: [www.facebook.com/FirstEvangelicalAwana](http://www.facebook.com/FirstEvangelicalAwana)

#### **VOLUNTEERS & STAFFING:**

If you can volunteer as a small group leader (in person or on-line), or in some other capacity, please let us know ASAP. **Space for children is totally dependent on having enough volunteers.** When we do not have space for more kids, we will initiate a Wait List. If you would like to help, please contact our Ministry Director, Dave Crawford, at 360-281-8702 or [djcrawford777@gmail.com](mailto:djcrawford777@gmail.com).

Ministry to children and youth ALWAYS involves flexibility, and everyone's safety is of the utmost importance to us. Our heart's desire is to safely maximize the Awana principles of a **highly relational and highly scriptural ministry** in the midst of difficult circumstances, along with our goal of providing a place where children and youth can have fun and know they are loved. We are grateful for your understanding and support and covet your prayers as we move forward with the AWANA Club year!!

**Awana** Registration Form **Awana**

**PRINT CLEARLY! A Parent or Legal Guardian MUST sign this form in order for child(ren) to participate in the FEC AWANA Program.**

**Cubbies:** 3 & 4 year olds (must be 3 or 4 by Sept. 1) // **Sparks:** K ~ 2<sup>nd</sup> grades // **T&T:** 3<sup>rd</sup> ~ 5<sup>th</sup> grades  
**TREK:** 6<sup>th</sup> - 8<sup>th</sup> grades // **JOURNEY:** 9<sup>th</sup> - 12<sup>th</sup> grades

**Name** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Age** \_\_\_\_ **Birth Date** \_\_\_\_\_ **Sex:** \_\_\_ M or \_\_\_ F

**School** \_\_\_\_\_ **Medical/Special needs info** \_\_\_\_\_

**Name** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Age** \_\_\_\_ **Birth Date** \_\_\_\_\_ **Sex:** \_\_\_ M or \_\_\_ F

**School** \_\_\_\_\_ **Medical/Special needs info** \_\_\_\_\_

**Name** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Age** \_\_\_\_ **Birth Date** \_\_\_\_\_ **Sex:** \_\_\_ M or \_\_\_ F

**School** \_\_\_\_\_ **Medical/Special needs info** \_\_\_\_\_

**Name** \_\_\_\_\_ **Grade** \_\_\_\_\_ **Age** \_\_\_\_ **Birth Date** \_\_\_\_\_ **Sex:** \_\_\_ M or \_\_\_ F

**School** \_\_\_\_\_ **Medical/Special needs info** \_\_\_\_\_

**Please list any instructions for EACH child that would be helpful information for our staff; including allergies/ ADHD/ physical limitations /other health issues, custody information, medications, etc. Attach a separate page if needed.**

**Address** \_\_\_\_\_ **City** \_\_\_\_\_ **Zip** \_\_\_\_\_

**Phone Number(s):** \_\_\_\_\_

**Parent/Guardian Name (s)** \_\_\_\_\_

**EMAIL Address:** \_\_\_\_\_ (Used by staff for AWANA contact/info ONLY)

**MEDICAL INSURANCE CARRIER** for above named child(ren): \_\_\_\_\_ **Home Church:** \_\_\_\_\_

**EMERGENCY CONTACT (in event you cannot be reached, this is person or persons with whom child(ren) may be sent home):**

**Name:** \_\_\_\_\_ **Relationship to child:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**- I have read, understand and agree to abide by the all of the Policies and Procedures as set forth in this packet.**

**- I understand that photographs** and videos of my child **MAY** be taken while at this activity/event and will allow them to be used in any 1<sup>ST</sup> EVANGELICAL CHURCH publications. I understand that publication of these photographs and videos may be accomplished in print or electronically via the internet, and that after publication the church will be unable to prevent persons from gaining access to and subsequently using, altering, or republishing them without my consent. I waive any claim for damages against the church from such use, alteration, or republication of these photographs and videos by third parties.

**- Emergency Medical Authorization:** I hereby give the leadership of 1<sup>ST</sup> EVANGELICAL CHURCH my permission as a parent/legal guardian to authorize emergency medical, dental, or surgical treatment in the event that I cannot be reached. I understand that my medical insurance is the primary carrier for my child(ren).

**Parent/Legal Guardian Name:**

**PRINT:** \_\_\_\_\_ **Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

# **AWANA CLUB FEES**

**FOR EACH CLUBBER:**

	<u>Cubbie</u>	<u>Sparks</u>	<u>T&amp;T</u>	<u>Trek</u>	<u>Journey</u>
Dues =	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Book =	15.00	15.00	15.00	15.00	25.00
<i>Total dues &amp; book =</i>	<i>\$40.00</i>	<i>\$40.00</i>	<i>\$40.00</i>	<i>\$40.00</i>	<i>\$50.00</i>

**ADD uniform ONLY IF NEEDED (\*Uniforms are optional for Trek and Journey\*):**

Uniform =	\$16.00	\$16.00	\$25.00	(* \$22)	(* \$22)
<i>Total w/uniform =</i>	<i>\$ 56.00</i>	<i>\$ 56.00</i>	<i>\$ 65.00</i>	<i>\$ 62.00</i>	<i>\$ 72.00</i>

**OPTIONAL: Cubbies/Sparks Book Bag – T&T/Trek/Journey Sling Bag + ADD ONLY IF WANTED:**

Book/Sling Bag =	\$10.00	\$10.00	\$20.00	\$20.00	\$20.00
<i>Total adding bag =</i>	<i>\$ 66.00</i>	<i>\$ 66.00</i>	<i>\$ 85.00</i>	<i>\$ 82.00</i>	<i>\$ 92.00</i>

**Please COMPLETE the information below for your family:**

Clubbers Name: \_\_\_\_\_ Grade: \_\_\_\_\_ Amount Due: \_\_\_\_\_

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Total Amount Due = \$ \_\_\_\_\_ (Enclose this form with your payment, please.)

Payable by: **CASH** (exact amount please as we are unable to make change) **OR**  
**CHECK** (make check out to "**FEC-AWANA**" & include **check number** on this form)

Please contact Betsy Long (AWANA Charter Secretary) at [betsylong.feca@gmail.com](mailto:betsylong.feca@gmail.com) (email) or 360-936-8753 (text or call) to make payment arrangements if unable to pay all at once, or if you need financial assistance.

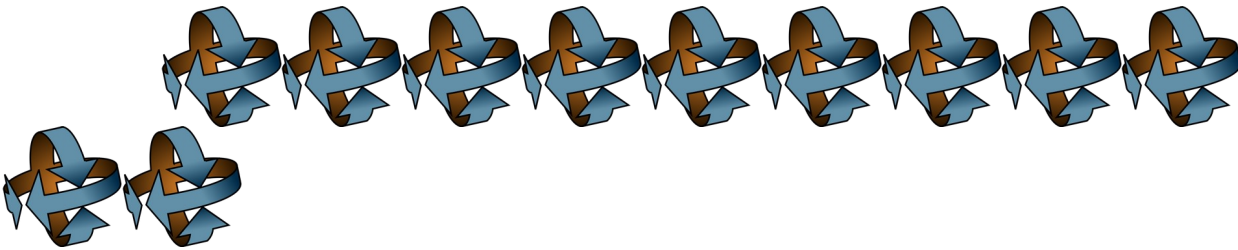
Payment may be mailed to the church (Attention: AWANA Secretary), or dropped off at the church office on club night or Sunday mornings.

# AWANA ATTENDANCE POLICY

Our desire is to have all who want to do so participate, but in some clubs we may be limited to the number of children we can accommodate.

In the past, we have held space (sometimes for the entire year) for children who only attend once in awhile (some not at all after the first couple of club nights) and their parents do not inform us as to the reason they no longer attend on a regular basis, nor do they respond to repeated attempts to contact them.

We understand the need to miss club, especially due to illness or unforeseen circumstances. If your child will not be at club ***for more than one club night***, we ask that you **contact** your **child's leader or club director**, or our **Charter Secretary** (who is in the church office each club night) as soon as possible.



**In the event we have a WAIT LIST and your child misses three (3) club nights in a row, with NO communication to your child's club director or the Charter Secretary; we will move your child to the WAIT LIST, and give his/her place to a waiting child.**

**Please know that we will make every effort to contact you BEFORE putting your child on a Wait List for non-attendance.**

Thank you for your understanding in this regard.  
**Questions? Please contact us at your earliest convenience.**